

How can CareerOneStop's Business Center help you?

- Recruit & hire
- Train & retain
- Free online tools

www.CareerOneStop.org/BusinessCenter



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More CareerOneStop Resources

mySkills myFuture

www.mySkillsmyFuture.org

Veterans ReEmployment

www.CareerOneStop.org/Veterans

Credentials Center

www.CareerOneStop.org/Credentials

Business Center

www.CareerOneStop.org/BusinessCenter

Job Search Help for ExOffender

www.CareerOneStop.org/ExOffender

Disaster Recovery Services

www.CareerOneStop.org/DRS

Competency Model Clearinghouse

www.CareerOneStop.org/CompetencyModel

**For information about jobs, training,
and career resources call 1-877-US2-JOBS
or TTY 1-877-889-5627.**

Email: info@CareerOneStop.org

www.CareerOneStop.org



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BUSINESS CENTER



careeronestop

your source for help hiring,
training and retaining
a strong workforce

**[CareerOneStop.org/
BusinessCenter](http://CareerOneStop.org/BusinessCenter)**

Recruit & Hire...

Identify your hiring needs

- Occupation information
- Research salaries

Where to find candidates

- Understand the labor pool
- Post a job

Interview & hire

- Select and pre-screen
- Effective interview questions
- Onboarding

Hire a diverse workforce

- Veterans
- Workers with disabilities
- Foreign nationals
- Justice-involved workers



Train & Retain...

Employee skill needs

- Job skill analysis
- Competency Model Clearinghouse

Training options

- Find local training
- Partner with local business
- Small Business Development Centers
- Apprenticeships

Funding employee training

- State and federal grants
- On-the-job training
- Workforce Development Boards

Manage & retain employees

- Retention strategies
- Succession planning
- Layoff resources



careeronestop
your source for
career exploration,
training & jobs

Toolkit...

- American Job Center Finder
- Available Workforce
- Civilian-to-Military Occupation Translator
- Compare Occupations
- Find Certifications
- Find Local Training Programs
- Find Professional Associations
- Find State Resources for Businesses
- Job Description Writer

